

**ACADEMIC WRITING CENTER IN THE  
STATE AGRARIAN UNIVERSITY OF  
MOLDOVA**

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- **The main goal of the centre:** to facilitate academic writing process, to help students improve the quality and effectiveness of their writing assignments, to provide more individualized, collaborative assistance with academic writing.
- **Vision:** The Writing Centre will be a comfortable place for conversation and dialogue where tutors and students will work collaborative through open communication to achieve good results and performances in academic writing.

- **How can you do?**
- discuss this idea with university administration
- visit the international writing centers webpages
- visit some centers in different institutions to see what models can be suitable for us
- elaboration of a project plan for a work (logistical/practical issues)
- identification of the center staff and organization of trainings for tutors
- elaboration of educational materials, guides, tutorials etc.

- **Audience:**

***Writing Center is for everyone.*** It is open for use by all registered students and includes all graduate levels, professors and researchers from scientific agricultural institutions.

# Services:

- Face-to face consultations between students and writing center' tutors (30 minutes);
- Online consultation;
- Speech presentation service;
- Access to relevant materials, guides, tutorials etc.
- The center will not offer translation service, editing, proofreading and reviewing services.

- **Staff:** The center will be staffed by director and 4-5 tutors specialized in a specific topic. These tutors will go through a training process that ensures they know how to provide the right kind of writing assistance.
- **Space:** The center will be located in the library. It will also be important web space in order to communicate with students and to store frequently used resources.
- Office opening hours
- Monday-Friday 09:00-12:00, 13.00-16:00

- **Equipment and Resources:** 5 PC, 5 laptops, comfortable seating, round tables, reference books and online resources grouped under topics.
- **Collaboration:** Collaboration with the university community is essential to this work. We will work close with academic staff, Science Department, Study Department and the library.
- **Finances:** funds can come from grants, university budget, donations from local businesses and other extra sources.

- **Thank you for attention.**

**Viorica Lupu**  
**[v.lupu@uasm.md](mailto:v.lupu@uasm.md)**